

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority (SFA) Name: *Scranton Public*

Date of Administrative Review: 11/13/2019

Date review results were provided to the SFA: 12/10/2019

Date review summary was publicly posted: 1/17/2020

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in?

PROGRAM	YES	NO	NOT ELIGIBLE
School Breakfast Program	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
National School Lunch Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fresh Fruit and Vegetable Program	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Afterschool Snack	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Special Milk Program	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

2. Does the School Food Authority operate under any Special Provisions?

SPECIAL PROVISION	YES	NO	NOT ELIGIBLE
Community Eligibility Provision	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Special Provision 2/3	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Review Findings

3. Note Worthy Observations:

Superintendent John Pretzer has instituted many procedures to increase the health and wellness of the school environment. Notable on the day of review was a meeting of older students who act as mentors to the younger ones and planning of wellness activities by the student council. Mentoring was evident in the school cafeteria where students took what they were going to eat with little remaining to be thrown but the milk carton and napkin. Superintendent Pretzer's annual wellness assessment in the form of an annual letter to parents asking for their input on wellness activities is a best practice for all schools. Angie Eberle, Administrative Assistant juggles the details of school meal programs successfully. Avis Caron, Food Service director has the ability to menu and prepare healthy student favorites. Thank you to Scranton Public for investing the time for new assistant cook, Ashley Flynn to participate in a New Cooks training to understand her role in the requirements of NSLP. We also encourage Scranton to pencil out the pros and cons of offering a school breakfast program.

This institution is an equal opportunity provider.

4. Were any findings identified during the review of this School Food Authority? ☒ Yes ☐ No
If yes, please indicate the areas and what issues were identified in the table below.

A. Program Access and Reimbursement

YES	NO	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Certification and Benefit Issuance
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Verification
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Counting and Claiming

Finding(s) Details:

Meal counting is done manually with an error for one student claimed as paid when the claim should have been for free. Angie Eberle, administrator for the program has redesigned the counting system to ensure accuracy.

- 1) N/A

B. Meal Patterns and Nutritional Quality

YES	NO	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Components and Quantities
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Offer versus Serve
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis

Finding(s) Details:

- 1) Whole grain rich menu offerings did not meet the ½ of all offering's flexibility. Avis has implemented a whole grain rich bread offering on her daily salad bar which will exceed the "1/2 offered" rule.

- 2) N/A

C. School Nutrition Environment

YES	NO	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Food Safety
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Local School Wellness Policy
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Competitive Foods
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other

Finding(s) Details:

- 1) N/A

- 2) N/A

D. Civil Rights

Finding(s) Details:

- 1) N/A

- 2) N/A

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